



26 June 2018

Dear Sir/Madam

A meeting of the Policy and Performance Committee will be held on Wednesday, 4 July 2018 in the New Council Chamber, Town Hall, Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

| | | |
|-----------------|-----------------------|-------------|
| To Councillors: | R I Jackson (Chair) | J C Goold |
| | M J Crow (Vice-Chair) | A Harper |
| | E Kerry | G Marshall |
| | S J Carr | J W McGrath |
| | S Easom | P D Simpson |
| | D A Elliott | |

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 4

The Committee is asked to confirm as a correct record the minutes of the meeting held on 17 April 2018.

4. REFERENCES

- 4.1 Local Joint Consultative Committee - 14 June 2018 PAGES 5 - 6
ALCOHOL AND DRUG MISUSE POLICY

The Joint Committee considered the amendments to the Alcohol and Drug Misuse Policy. The amendments to the policy are intended to introduce a more robust policy to ensure the Health and Safety of its employees. Guidance had been produced for managers in order to provide further support and clarity in dealing with alcohol and drug misuse.

RECOMMENDED to the Policy and Performance Committee the revisions to the Alcohol and Drug Misuse Policy within the Conditions of Service for employees.

- 4.2 Local Joint Consultative Committee - 14 June 2018 PAGES 7 - 12
AMENDMENTS TO CONTRACT OF EMPLOYMENT

The Joint Committee noted the amendments to the contract of employment. It was highlighted that the conditions of service had not changed. The contract of employment had been updated to include a statement on General Data Protection Regulations and Pay in Lieu of Notice.

RECOMMENDED to the Policy and Performance Committee the revisions to the Written Statement of Employment Particulars within the Conditions of Service for employees.

- 4.3 Local Joint Consultative Committee - 14 June 2018 PAGES 13 - 14
ATTENDANCE MANAGEMENT POLICY

The Joint Committee considered the amendments to Council's Attendance Management Policy. It was noted that attendance trigger points had been adjusted in line with wider, local government schemes. Additionally, the policy had been condensed to provide greater clarity and a more robust scheme for managers implementing the policy.

RECOMMENDED to the Policy and Performance Committee amendments to the Attendance Management Policy within the Conditions of Service for employees.

5. FUTURE OF THE TOWN HALL, BEESTON - PROPOSALS PAGES 15 - 18
SUBMITTED

To report to Committee the community proposals received

for the Town Hall in Beeston and to recommend to Full Council accordingly.

6. BEESTON TOWN CENTRE REDEVELOPMENT PAGES 19 - 22

To update members on progress on The Square Phase 2 in Beeston.
7. ANNUAL REVIEW OF THE CORPORATE PLAN 2016-2020 PAGES 23 - 26

To invite councillors to consider whether any adjustment is required to the Corporate Plan priorities, objectives and targets in the light of the experience of the second year of implementation in 2017/18.
8. BUSINESS AND FINANCIAL PLANS OUTTURN 2017/18 PAGES 27 - 94

To consider significant variances in the financial outturn against revised budgets for 2017/18 and progress against the Business Plans in respect of the Council's priority areas and key support functions.
9. CARE LEAVERS' COUNCIL TAX REDUCTION SCHEME PAGES 95 - 100

To request approval to implement a Council Tax Reduction Scheme to assist care leavers, as set out in the appendix.
10. BROXTOWE LOTTO - DELEGATION OF AUTHORITY TO APPROVE GOOD CAUSES PAGES 101 - 104

To ask the Committee to recommend to Council that delegated authority be given to the Commercial Manager to approve 'good causes' which wish to participate in the Broxtowe Lotto.
11. REVISION OF THE COUNCIL'S MAJOR EMERGENCY PLAN PAGES 105 - 106

To revise the existing Major Emergency Plan in order for the Council to respond effectively to a civil emergency.
12. REVISION OF THE COUNCILLORS' EMERGENCY PLAN PAGES 107 - 108

To revise the Councillors' Emergency Plan so that councillors are aware of the Council's responsibilities under

the Civil Contingencies Act and the role they can play before, during, and after an incident/emergency.

13. REVISION OF THE HEALTH AND SAFETY POLICY PAGES 109 - 112
To revise the existing Health and Safety Policy – the umbrella document that all other Council safety policies and codes of practice are underpinned to.
14. COMMUNICATIONS AND ENGAGEMENT STRATEGY PAGES 113 - 114
To seek approval for the Council's new Communications and Engagement Strategy 2018-2021.
15. INDEPENDENT REVIEW OF RETIREMENT LIVING SERVICE PAGES 115 - 120
To seek Committee approval to implement the recommendation of Housing Committee to develop a new approach to delivering the Retirement Living Service.
16. STAPLEFORD COMMUNITY CENTRE PAGES 121 - 122
To provide an update on the current work towards creating a 'fit for purpose' community centre in Stapleford.
17. WORK PROGRAMME PAGES 123 - 124
To consider items for inclusion in the Work Programme for future meetings.
18. EXCLUSION OF PUBLIC AND PRESS
The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Act.
19. FUTURE OF THE TOWN HALL, BEESTON - PROPOSALS SUBMITTED APPENDIX
20. BEESTON TOWN CENTRE REDEVELOPMENT - APPENDIX

